BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2024 - June 30, 2025

SCHOOL SITE: 505 Centennial Middle School

ACCOUNT NAME & PROJECT: 892 STUDENT RAISED FUNDS - SAF

Please check one:

	NEW
x	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2024-2025	Donation; Gifts	$ 100.00
2024-2025	Dues & Fees; Registration fee; Rental fee	$ 100.00
2024-2025	Catalog; brochure Sales	$ 50.00
2024-2025	Food items sales; Clothing sales; Art sales	$ 50.00
2024-2025	Interest; Commissions	$ 50.00
2024-2025	Restaurant Profitt Sharing	$ 100.00
2024-2025	School Pictures; Yearbooks	$ 50.00
2024-2025	Concession Sales	$ 100.00
2024-2025	Ticket Sales; Admission Costs	$ 100.00
2024-2025	Special Events; Purchases	$ 50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	$ -
	Total Revenue	$ 750.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2024-2025	Co-curricular materials	$ 100.00
2024-2025	Rental; Lease Services	$ 100.00
2024-2025	Communication Services	$ 100.00
2024-2025	Printing & Binding; Copy Services	$ 100.00
2024-2025	Health; First-aid & Hygeine supplies	$ 100.00
2024-2025	Kitcghen products and supplies	$ 100.00
2024-2025	General Supplies <$5,000 non-durable	$ 100.00
2024-2025	Books; Magazines; Newspapers; Periodicals; Subscriptions	$ 100.00
2024-2025	Appliances; Furniture & fixtures <&5,000	$ 100.00
2024-2025	Technology Related Supplies	$ 100.00
2024-2025	Uniforms; Tshirts	$ 50.00
2024-2025	Awards; Gifts; Decorations; Regalis; Refreshments; Meals; Incentives; Appreciation; flowers	$ 150.00
2024-2025	Dues & Fees; Registration; Bank fees	$ 100.00
2024-2025	Donations; Scholarships; Charitable Giving	$ 150.00
2024-2025	Refunds; Reimbursements	$ 135.04
2024-2025	Fundraisers	50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	$ -
	Total Expenditures	$ 1,635.04

Beginning Fund Balance	$	885.04	(A1) From Report**
Revenue	$	750.00	(A2)
Expenditures	$	1,635.04	(B1)
Ending Fund Balance	$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Sylogist): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

x Holly Howe — Sponsor's Signature — Date 10/22/24

x [illegible] — Activity Fund Custodian's Signature — Date 10/22/24

Form completed on 10/21/2024